

CAPE ELIZABETH MUSIC BOOSTER MEETING MINUTES

May 26, 2021, 7:10 pm

In attendance: Robyn Clay, Beth Austin, Megan McConagha, Jana Zimmerman, Joanne Lee, Caitlin Ramsey, Emily LeBorgne, Joanne Lee, Rob Wheeler, Jason St. Pierre, Elizabeth Scifres, Ethan Reeves, Nicole Evans, Allison Blackstone, Amy Gaudrault, Gil, Brennan, Abby Wark, Sue Till, Chris Straw, Kara Lavender Law, Nathaniel Clay, Aaron Scifres, Aubrey Miller, Kathryn Clay, Lynn Blank, Sarah Gabrielson, Jenny Green, Jill Young, Ethan Reeves

Introduction of Members and Newcomers to Boosters

Members and VERY WELCOME newcomers introduced themselves. Sincere apologies to Jill Young and Aubrey Work who were inadvertently missed on Zoom “view or page 2” during introductions.

CEHS Recording Studio and Music Production Club

Nathaniel Clay explained the Recording Studio started in 2015-2016 with other students and the cooperation and help from Joanne Lee. It soon became a place where people interested in recording could meet and work together on productions. They started with performances at the Local Buzz in 2016-2017 and received grants from Chamber of Commerce, CEEF, and Music Boosters among others. The studio is well equipped and fully functional with computer and related software (which has not been used for awhile and will require checking if software licenses and registrations need updating), microphones, etc. The studio has helped students go on to careers in music recording business. Nathaniel and Rob Wheeler will meet and discuss how the Studio worked and any potential unmet needs for the Studio. Joanne Lee pointed out that faculty advisor might be the next step.

Vote to Approve Minutes from March 4 General Meeting and April 14 Board Meeting

Minutes from both meetings unanimously approved.

Introduction of CE Music Booster Board and Committee Chairs 2021-2022

A formal vote is not required for Board Nominees for 2021-2022. Robyn Clay will continue as President in 2021-2022. She introduced the nominees for President, Treasurer, and Secretary and the Committee Chairs as listed below. Only one committee chair position is unfilled.

Nominees

- President - Robyn Clay
- Treasurer - Aaron Scifres
- Secretary - Abby Work

Committee Chairs 2021-2022

- Publicity and Community Outreach Chair - Jason St. Pierre
- Website Chair - Aaron Schifres
- Instagram Chair - Caitlin Ramsey
- Facebook Chair - Elizabeth Scifres
- Jazz Cabaret Co-Chairs - Robyn Clay and Elizabeth Scifres
- Concert Program Production Chair - OPEN

Outgoing Board Members

Robyn Clay thanked outgoing Board Members Beth Austin (Treasurer) and Megan McConagha (Web Manager and Programs Chair) for their many, many years of service to the Cape Elizabeth

Music Boosters. Megan has produced all of our concert programs and Jazz Cabaret programs for the past 7+ years. She has done a wonderful job and her programs have added style and professionalism to our concerts and events. She has also worked tirelessly to establish and keep up to date the CEMB website. She has been an important colleague to me through the years as I have turned to her for advice and support. Thank you Megan! Beth has handled our publicity for several years and has served as our treasurer for the past two years. Beth's attention to detail and professionalism is unmatched. Whenever I had a question I would go to Beth. She was truly our organization's sounding board. I am thankful for all of her support through the years.

New Committee Chair Ideas

Emily LeBorgne suggested a new committee chair for fundraising.

Emily LeBorgne also suggested a Booster point person for communicating needs of middle school band and chorus related to concerts, etc.

Treasurer's Report

April Summary

- Starting cash balance of \$12,428
- Total income (cash-basis) = \$100 (less \$3 for PayPal fees)
- Ending cash balance of \$12,525

YTD Summary

- Total income \$4,892
 - Achieved 90% of fundraising goal
- Total expense \$1506
- YTD net income \$3,386

End-of-year Projections & FY 21 Planning

- Fiscal year ends June 30
 - On the income side, another Amazon Smile payment is anticipated.
 - Additional expenses will be incurred in May/June for end of year celebrations and staff gifts (\$810 in May so far)
 - Anticipating positive net income
- Financials will be transitioned to incoming Treasurer (Aaron Scifres). As of July 1, 2021, Beth Austin will be removed from the Treasurer role and bank account and Aaron Scifres will become the new Treasurer and added to the bank account.

Teacher Updates

Joanne Lee, CEHS Chorus

Senior celebration done last Sunday with Seniors recognized for their work over the past 4 years. There were 8 Seniors from Chorus who performed at the celebration. Two guitar performances have taken place. Next year, the Chorus will have 50% between tenors and basses which is exciting.

Rob Wheeler, CEHS Instrumental Music

Jam session night with pizza with thanks to the Boosters. It has been exciting to play as a group with the bands on return to school. Numbers for next year look good and looking forward to regular year next year.

Jason St. Pierre, CEHS Jazz

Seven of eight positions taken by Cape students for summer jazz program he developed.

Caitlyn Ramsey, CEMS Bands

CEMS bands very busy with return to in-person learning and remote students zooming in. There has been practice outside though sometimes a challenge with windy conditions. Emily and Caitlyn are doing multiple demonstrations for elementary school students and also 5th grade. This will be the first middle school summer band camp which is exciting.

Emily LeBorgne, CEMS Music and Chorus

General music classes going very well with students composing video games. During her leave, students completed their own creative projects

New Business/Additional Booster Needs 2021-2022

Meeting adjourned 8:11 pm. Next meeting TBD.